



2019 West Virginia's Promise-The Alliance for Youth Mini Grant Application Information

West Virginia's Promise mini grants are awarded to assist 501c3's (schools, churches, homeless shelters, food pantries, community organizations, etc.) who are committed to building bigger and better community collaborations for children, youth & families. **The 2019 mini grants will focus on Promise 3: A Healthy Start.** The vision of WV's Promise is "All young people in West Virginia are prepared for success in school, work and life." Too few young people have access to adequate nutrition and exercise in their communities. We need to provide all of them with a healthy start.




The **5 Promises** are:

- 1) **Caring Adults:** Ongoing relationship with a caring adult – parents, mentors, tutors or coaches;
- 2) **Safe Places:** Safe places with structured activities during non-school hours;
- 3) **A Healthy Start:** - Healthy and well-nourished children are more able to develop their minds and bodies as they should, and they are far more capable of concentrating, learning and thriving throughout their school years.
- 4) **An Effective Education:** For Marketable skills and lifelong learning; and
- 5) **Opportunities to Help Others:** Opportunities to give back through community service.

For information about West Virginia's Promise or America's Promise contact Pamela Dugan via email at Pamela.J.Dugan@wv.gov phone at 304-661-1460. For additional information about America's Promise www.americaspromise.org and West Virginia's Promise <https://fivepromises.wv.gov/Pages/default.aspx>

Grants will be awarded based on the quality of the application.

The grant may be used for the cognitive, emotional, nutritional, physical, social, and spiritual well-being of children - for example;

-  Community event focused on A Healthy Start
-  Activities designed to engage community, children and youth focused on Healthy Start
-  Feeding programs, events, outreach, etc.

Mini grants may be requested in any amount up to \$600 and a match is required in the amount requested, therefore if you request \$600 from WV's Promise a match of \$600 is required and documentation of match is required. (In-kind, volunteer hours and/or actual funds received).

Applications will be accepted from: August 12-October 7, 2019

Awards will be made on an ongoing basis.

All activities must be Completed: January 31, 2020








Report Due: Friday February 7, 2020

The completed WV's Promise Grant Application should be mailed to the address below as well as emailed to Pamela.J.Dugan@wv.gov

Pamela Dugan, WV's Promise Director
147 Possum Trot Lane, Kearneysville, WV 25430



2019 West Virginia's Promise-The Alliance for Youth Mini Grant Application Guidelines

-  Grant awards up to \$600.00.
-  Organizations may only receive one award.
-  This is a reimbursement grant, meaning that the organization will be responsible for purchasing materials upfront. Grantees will submit an invoice to West Virginia's Promise-The Alliance for Youth/Volunteer WV for payment after event has been held.
-  Applications must be submitted between August 12-October 7 to be considered for funding.
-  Activities must include an element of volunteer recruitment as well as outreach and awareness to the community.
-  Grants will be paid upon receipt of invoice, volunteer sign-in sheet, and final report.
-  Invoices, volunteer sign-in sheet and final report must be submitted on or before February 7, 2020.

Grant Process

Mini Grant Application –

The application must be completely filled out and returned to Pamela Dugan – Pamela.J.Dugan@wv.gov

Pamela Dugan, WV's Promise Director

147 Possum Trot Lane, Kearneysville, WV 25430

West Virginia's Promise-The Alliance for Youth staff will review the application and determine if the project is eligible and approved for funding.

Mini Grant Award Letter –

After the mini-grant project is approved, an award letter granting the funds for the project will be emailed, along with an invoice template to request funds.

Mini Grant Report –

Report document will be sent with mini grant award letter. Reports are due by **Friday February 7, 2020**.

Mini Grant Invoice –

It is the organization's responsibility to submit an invoice for the funds. All invoices must be printed on program letterhead and signed in blue ink using the template provided when awarded. You may scan and email invoice, along with volunteer sign in sheet and final report.

All mini-grant expenditures must be supported by appropriate documentation (receipts, invoices, etc.).

Contact Pamela Dugan with any questions at: pamela.j.dugan@wv.gov 1-304-661-1460



**2019 West Virginia's Promise-The Alliance for Youth
Mini Grant Application**

(Due Monday Friday February 7, 2020)

Contact Information	
Applying Agency Name:	
Contact Name and Title:	
Phone Number:	
Email Address:	
Project Information	
Date of Project:	
Location of Project:	
Counties Project will cover:	
Estimated # of community members to be served:	
Estimated # of Volunteers:	
List Partners Involved:	
Please give a brief summary of the proposed project below (up to 2 additional pages can be used if needed):	
Proposed Project Budget	
Please list proposed expenses below:	Requested Grant Funds
	\$
	\$
	\$
	\$
Total Amount Requested:	\$
Proposed Match	
Please list proposed match below:	Value of Match
	\$
	\$
Total Amount:	\$

Signature:

(Signed in blue ink)

Date:

Print Name:

All applications must be submitted to Pamela Dugan electronically at Pamela.J.Dugan@wv.gov or mail to:
Pamela Dugan, WV's Promise Director
147 Possum Trot Lane, Kearneysville, WV 25430