VWV Formula Grant Process FAQs

1.) Where do I find the list of priority counties?
- You can find that on the Formula Notice of Funding pg. 4. This document that can be found on our webpage (volunteer.wv.gov) under the Grants section.

2.) According to the guidelines for implementation grants, the program must show that 5 or more AmeriCorps members will be used. Does it matter if the AmeriCorps members are full-time or part-time?
- The program must show that 5 AmeriCorps slots will be used but no specific slot type (full-time, part-time etc.) is required.

3.) Can you provide more information on funding for planning grants?
- Volunteer West Virginia will offer planning grants as funds are available.
- The purpose of a planning grant is to get a program ready for AmeriCorps grant funding by providing support for training staff, developing a theory of change or creating a recruitment strategy. Please keep in mind that receiving a planning grant does not guarantee an AmeriCorps program.
- You will need to submit a budget for a planning grant. Generally, the budget will include staff, travel or facility expenses.

4.) How many staff should be hired per AmeriCorps member?
- We recommend 1 full time staff person, dedicated to AmeriCorps programming, for every 10 AmeriCorps members.
- However, if you have 5 members that does not necessarily mean that 1 half-time person should be hired. It depends on the capability of the staff person and if you have different positions within the program. For instance, it can be helpful to have a staff person dedicated to member supervision and separate staff person that performs administrative duties.
- Additionally, the program support structure depends on the demographic of your members and their overall needs. A program with a majority of out of state members will need a significant focus on housing versus a program that uses in-state members.

5.) Are programs assigned AmeriCorps members or do we need to recruit?
- All programs must recruit their own members. Recruitment strategy vary depending on the location, community partnerships and whether it is a single site or intermediary program.