VGF Technical Assistance Call - October 30, 2019 @ 11AM

Q & A

Q.1 - Do you know of a regional or national volunteer management conference that takes place between January and September?

Answer 1: Here are some conferences:

- WV Non-Profit Leadership Summit in September - the 2020 summit has not posted yet, follow them at https://wvnpa.org/;
- Points of Light Conference June 10-12, 2020 in DC (https://www.pointsoflight.org/conference/);
- Virginia Volunteer Conference May 20-21, 2020 http://virginiaservice.virginia.gov/volunteering/volunteerism-conference/

Q.2 - Can we purchase t-shirts for all of our volunteers that volunteer between Jan – Sept or only for those volunteers that participate in our proposed service project?

Answer 2: Yes

Q.3 - Can we purchase supplies needed by volunteers who work on various projects between Jan – Sept or only supplies that are related to the service project?

Answer 3: Yes

Q.4 - Are we allowed to purchase food for our volunteers on the day of our service project?

Answer 4: Yes

Q.5 - Are we allowed to purchase an I-pad to use for volunteer tracking? (One software package that we are considering recommends a dedicated I-pad for use by volunteers checking in and out).

Answer 5: Yes

Q. 6 - What is the maximum amount of funding we can ask for?

Answer 6: Maximum amount applicant can request is $10,000 in the Federal Share column (see Excel budget form cell B-59). The Federal share must be matched by 40% (C-59). For example, a Federal request of $10,000 must have a Match of $4,000 (40% of $10,000).

Q. 7 - ON the application page 6, what is a "Certifying Official" mean?

Answer 7: It refers to the person in your organization that has signature authority on contracts or formal agreements.

Q. 8 - How long will the required VGF grantee meeting in Charleston be AND how do we plan for costs?

Answer 8: Plan for a full day's meeting. Volunteer West Virginia will pay for VGF grantees' lodging outright. VGF Grantees should include travel costs (mileage reimbursement) in their budget application.

Q. 9 - Can we purchase volunteer management software?

Answer 9: Yes! Purpose of the grant is to help organizations build volunteer management capacity.

Q. 10 - Where in the budget form do we account for in-kind volunteer time that will be used towards the grant project?

Answer 10: In-kind volunteer time CANNOT be used for Match, nor do you need to account for it otherwise.